



## **Annual General Meeting**

**November 16, 2006 – Ottawa, Ontario**

### **1. Welcome**

The President, Tony Varriano, welcomed all attendees to this AGM.

### **2. Approval of February 16, 2006 Annual General Meeting Minutes**

The minutes of the February 2006 AGM will be posted to the RPIC web site.

**Moved by JP St-Amand, seconded by Irene Wolanskyj to accept the minutes as presented. Carried,**

### **3. President's Report**

Another year has come and gone.

As I sat down to compile the annual report to the membership, I thought back on the efforts and work of your Board of Directors, the various Committees of the Board, the membership, and our support organization--The Willow Group. The first thing that struck me was that everyone pitched in and did more than was expected. This commitment and effort was key in helping us realize our most successful year yet in an environment characterized by change in government, and change in Board membership.

Among the achievements realized this past year are the following:

The Federal Contaminated Sites 2006 Workshop was held in March 2006. A total of 382 participants registered, 60 posters were presented along with 38 paper presentations. The conclusion of the workshop was that it was not only timely and informative but it provided an opportunity to meet, network and share experience in this important undertaking. The next workshop is scheduled for Vancouver in 2008. Mark your calendars now for April 28-May 1, 2008 and be part of this event.

We were able to issue the FOCUS Magazine for the first time in some time. Kudos to the organizing committee and members of the group that worked diligently in getting articles, sponsors and production. As part of this effort the Board of Directors approved a donation of \$1,000 to the Friends of the Central Experimental Farm. This contribution will enable trees to be planted as part of an undertaking to be part of the solution rather than part of the problem. The official presentation of the donation will be made at our Workshop luncheon.

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The RPIC FOCUS Speaker Series was a resounding success this past year. Each session was not only well attended but provided the opportunity for members to make new connections, and learn what colleagues in other departments and agencies are doing in addressing many of the same challenges they face in their own groups. The line up for this coming winter and spring sessions is now being finalized and the organizing committee has put together an excellent roster of speakers with interesting and informative topics.

Financially speaking, RPIC has had one of its best year's yet.

The Treasurer has advised the Board that once all outstanding expenditures have been paid off we will still have funds that can be reinvested to better serve the membership. These investments will include things like: improvements to our web site to make it more timely and informative; to future workshop sessions to ensure that we bring you the best possible speakers and topics that meet your needs, and finding new and innovative means for us to take the RPIC message to members across the country such as video-conferencing.

I believe that we have RPIC on a solid foundation of activities and programs that respond to the advice and guidance of members and we look forward to working with you all in continuing this work in coming years.

**Moved by Tony Varriano, seconded by JP St-Amand to accept the President's Report as presented. Carried.**

#### **4. Treasurer's Report**

The financial position of the Real Property Institute of Canada (RPIC) as at September 30, 2006 shows that the Institute incurred a significant increase in operating revenues in 2006 of \$79,314 compared with \$32,528 in the previous year, a 42% increase. This has been confirmed in the auditor's draft report that the Institute will make available on the RPIC web site. Since 2003, the Board has been committed to monitoring the Institute's finances and it has paid off. This is our second straight year with a positive Unrestricted Fund balance. The Board expects to have a balanced budget for this year as was submitted in May 2006. As outlined in the draft of the audited financial statements, the Board is fiscally sound and is meeting its legal obligations. For the upcoming fiscal year, the Board will engage a chartered accounting firm to undertake the audit. As a side note, as of October 15, 2006, the Board has current assets of \$148,968.

**Moved by JP St-Amand, seconded by Heather Kane to accept the Treasurer's Report as presented. Carried.**

## **5. Board Elections**

The proposed RPIC Slate of Directors for 2006-07 is:

Tony Varriano, President  
Michael Blaschuk, First Vice-President  
JP St-Amand, Second Vice-President  
Gilles Champoux, Treasurer  
Judith Boulay, Director  
Tara Dinsmore, Director  
Terry Homma, Director  
Heather Kane, Director  
Robert Kilpatrick, Director  
Anita Rosenfeld, Director  
Irene Wolanskyj, Director

**Moved by Heather Kane, seconded by Jerry Berube to elect David Burton of Department of Fisheries and Oceans as a Director for RPIC. Carried.**

**Moved by Irene Wolanskyj, seconded by JP St-Amand to accept the Slate as presented. Carried.**

## **6. Other Business**

Sincere appreciation and congratulations were extended to Workshop Chair, Jean Pierre St-Amand, Workshop Co-chair, Robert Kilpartick, and the Workshop Organizing Committee for delivering a valuable and successful professional development event in 2006.

## **7. Adjournment**

**Moved by Heather Kane, seconded by Robert Kilpatrick to adjourn the meeting. Carried.**